

UNIVERSITY LIBRARY AND INFORMATION SERVICES [11]



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Director, Library and Information Services: Angela Mumo, B.Arts, (Nairobi), MLIS, (KU)

MISSION OF THE UNIVERSITY LIBRARY

The Mission of the University of Nairobi Library is to provide students and staff of the University with access to an extensive range of information resources to enhance the academic work of the University. The Library, therefore, undertakes the functions of selecting, acquiring, processing, organizing, storing and disseminating information in line with the Mission of the University: teaching, learning and research, consultancy and community services.

THE LIBRARY SYSTEM

The University Library system comprises the Main Library, six College Libraries and two Campus Libraries and a Post graduate Library as indicated here below:

COLLEGE	LIBRARIES/LIBRARY	SEATING CAPACITY	COLLEGE	LIBRARIES/LIBRARY	SEATING CAPACITY
Humanities and Social Studies (CHSS)	a) Jomo Kenyatta Memorial Library (JKML)	3,000	Agriculture and Veterinary Sciences (CAVS)	Upper Kabete	600
	b) Mahatma Gandhi Graduate Library (MGGL)	550	Architecture and Engineering (CAE)	ADD & JKML	80
	c) Institute of Anthropology, Gender and African Studies (IAGAS)	40	Biological and Physical Sciences (CPBS)	Chiromo	700
	d) School of Business Studies – Lower Kabete	650	Education and External Studies (CEES)	Kikuyu	550
	e) Faculty of Law – (Parklands)	500	Kenya Science Campus (KSC)	KSC	150
	f) Mombasa Campus	240	Health Sciences (CHS)	Medical - Kenyatta National Hospital (KNH)	520
	g) Kisumu Campus	230			

SERVICES

The University Library system facilitates access to both print and electronic information resources. The system is open to staff and students of the University for reference and borrowing. Members of the public are not allowed access to the University Library; however, exceptions are made for some outsiders at the discretion of the Vice Chancellor.

OPENING HOURS

Period	Days	Time
Semester time	Monday – Friday	8:00 a.m. – 10:00 p.m.
	Saturday	8:00 a.m. – 5:00 p.m.
Vacation time	Monday – Friday	8:00 a.m. – 5:00 p.m.
	Saturday	8:00 a.m. – 12:00 noon

NOTE:

- i) All institute Libraries are open from Monday-Friday only 8:00 a.m. – 5:00 p.m. .
- ii) All other Libraries are open for six hours on Sundays during the semester time.

STOCK

The total stock of the entire Library system is over 600,000 print volumes of books and bound journals. The system further subscribes to over 200,000 electronic journals and books with additional 2.0 Million Open Access resources. The E-repository resources are over 110,000 being the local research content of the University.

The Library stock includes collections on the various disciplines taught at the university such as Social Sciences, Humanities and the Sciences.

The Library's Special Collections:

- i) The East Africana Studies collection
- ii) The Jomo Kenyatta Collection
- iii) Legal deposit collection consisting of Kenyan publications
- iv) United Nations Publications; mainly from FAO, WHO and UNEP.
- v) Archival collection

INFORMATION RESOURCES

The Library has an electronic catalogue which can be accessed from any campus and is available on the web.

The electronic information resources can be accessed through the Library website: <http://uonlibrary.uonbi.ac.ke/>

The resources can also be accessed remotely through the following link: <https://vpn.uonbi.ac.ke>

Users can access this website from any workstation that has Internet connections.

BINDING FACILITIES

The Library has a Binding unit that manages all binding services of the University, the library and authorized external customers.

A guide to the University Library services containing detailed information is available for issuance to users.

LIBRARY RULES AND REGULATIONS**1. Borrowing from the Libraries**

- a) Only registered users will be allowed to borrow materials from the Libraries.
- b) Library's Special Collections named above are not for loan and are appropriately marked.
- c) Materials on Reserve can only be used within the Library except when overnight/ weekend loan is allowed.
- d) No user shall take a book out of the Library unless it is properly issued. All persons

leaving the Library must show all books in their possession at the exit.

- e) Authorized borrowers are allowed to borrow books as follows:-
 - i) Academic staff, senior administrative staff and postgraduate students: 10 books for one month, renewable once
 - ii) Non-teaching staff and outside borrowers: 2 books for 2 weeks not renewable.
 - iii) Undergraduate students: 6 books for 2 weeks, not renewable
 - iv) Bound periodicals can only be borrowed by academic staff for 7 days. These will count against the maximum number of books allowed.
- f) Fines shall be charged for late return of books at a rate to be determined from time to time.
- g) The Librarian shall have the right to recall a book on loan. These shall be returned immediately and a penalty shall be administered for failure to return such books within 4 days from the date of such recall.

2. Damage and Loss of Library Materials

- Any user who causes damage to Library material or other property will be charged for replacement.
- Users will be held responsible for publications lost while in their custody and will be required to pay for the replacement.
- Lost books once recovered remain Library property. Replacement charges shall not be refunded.

3. General Rules and Regulations

- Silence must be observed at all times.
- Smoking, eating and drinking is not allowed except in designated areas set aside for these services
- Mobile phone calls are not allowed within the Libraries.
- Users are expected to **behave, dress and present themselves decently** at all times. Users should avoid behaviour that distracts other readers.
- The Librarian shall have the authority to withdraw Library services due to disregard of the regulations.

STAFF LIST
Director, Library and Information Services
Mumo, A., BA, (Nairobi), MLIS, (KU)
Deputy Director (Administration)
Mugo, H., BSc. Inf. Sci, (Moi), MLIS, (KU)
Deputy Director, (Planning)
Nyalwal, G.E.G., MALib, (Moscow)

Deputy Director, (Technical)
Otando, R., BSc. Inf. Sci, (Moi), MLIS, (KU)
College Librarians
CAVS - Anambo, E., BA, (Nairobi), MLIS, (KU)
CAE - Githere, L., MALib, (Minsk. USSR), PGDE, (KU)
CBPS - Wendo, D.R., BSc. Inf. Sci, (Moi), MA Org. Dev., (USIU), MSc. Inf. Sci., (Moi)
CEES - Akanga, J.O., M.Ed Lib., (KU), BSc, (Nairobi)
CHS (Ag.) - Muya, Z.A., MLIS, (KU), BA, (Daystar)
CHSS - Chege, W.C., BSc. Inf. Sci, (Moi), MLIS, (KU)
Senior Librarians
Chepkwony, J.K., BSc, MA Inf.Sc, (Addis Ababa), PGD Comp.Sc, (Nairobi)
Gikunju, M., BEd, MLIS, (KU)
Librarians
Waithaka, M., MA, Inf.Sci, BA Inf.Sci, (UNISA)
Odenyo, F., MLIS, (KU), BSc, Psy, (Nairobi)
Apiyo, J., MSc LIS, BSc. Inf. Sci, (Moi), LIS, Dip Inf. Sci
Kimita, W., B.Tech. Lis, (UNISA), MLIS, (Nairobi)

Mulonzia, D., BSc. Inf. Sci, (Moi), MLIS (KU) Nyapela, M.A., Dip.LIS, (Sigalagala Poly), BA. Social Sci. (KIST), MLIS, (Nairobi)
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Obachi, E.K., Cert. Science Comm., (Stellenbosch), PGD Gender & Devpt. Studies, (Nairobi), MIS, (Kisii), MA MEd. Sociology, (Nairobi), BLIS (Makerere)
Ag. Head Binder
Kimengu, E.K., Dip. Printing Tech, (Kenya Polytechnic), Dip. LIS, (Nairobi), BSc. Inf. Sci., (Moi)

For more information, kindly contact:

The Library Information Desk

Email: libraryhelp@uonbi.ac.ke

Website: <http://library/uonbi.ac.ke>

University website: <http://uonbi.ac.ke>